

**CENTRAL AREA MICHIGAN WORKS! CONSORTIUM
WORKFORCE INVESTMENT BOARD (WIB)
July 15, 2009
Maxfield's Restaurant - Wyman**

Members Present: Tom Batchelder, Dennis Dunlap (nonvoting member), Carolyn Bennett, Robert C. Ferrentino, Steve Foster, Dorothy Howard, Carolyn Newell, David Walker, Ralph Ward, Robin Whitmore, George Yost, and the WIB (ES Rep.)

Members Absent: Terry Baker, Tim Flynn, Jeff Knox, Franz Mogdis, Terri Romel, Don Schurr, Diane Smith, Jeremy Sheets, Bruce Traverse, and Steve Yager

Vacancies: 2

Staff Present: Janet Bloomfield, Vice-President for Employment Training
Jan Lacy, Assistant to the President
John Van Nieuwenhuyzen, Administrator

Guests Present: Kimberly Becker, EightCAP, Inc./CAMWC
Mike Brewer, Goodwill Industries
Cassie Frost, SY Participant
Shirl Graham, MMI
Jim Haton, MMI
Adam Helms, SY Participant
Shelly Keene, EightCAP, Inc./CAMWC
Cassandra Martyn, SY Participant
Callie Maxwell, SY Participant
Charleigh Poindexter, SY Participant
Erin Roberts, RAVE
Jodie Shank, GIRESD
Ashley C. Simmons, SY Participant
Meghyn Stevens, SY Participant
Deb Terborg, Goodwill Industries
Ryan Wilson, ICISD
Fred Zuchowski, SY Participant

No quorum was present; therefore, an informational meeting was opened at 5:34 pm by Tom Batchelder, Chairperson.

In anticipation of a quorum being established with the late arrival of additional Board members, the informational agenda item "Summer Youth Presentations" was moved up on the agenda (Agenda Item V).

SUMMER YOUTH PRESENTATIONS

Each of the contractors for the WIA Summer Youth program, ICISD and GIRESA, have put together “media teams.” The media teams are comprised of youth who are not only learning work readiness skills, but are learning through hands-on experiences working with web design, photography, blogging, journalism, video production, etc. The teams travel throughout the four counties capturing success stories and highlights of the program.

Presentations were given by SY participants from the Ionia County ISD and GIRESA Media Crews.

Weekly submissions of photographs, videos, and newsworthy events will be showcased on the CAMWC website. In addition to the website, program highlights can also be found on YouTube.com.

CAMWC Website:

<http://www.eightcap.org/CentralAreaMichiganWorksConsortium/tabid/83/Default.aspx>

On the left-hand side of the screen, under “Quick Links,” click on “Summer Youth.”

YouTube.Com Website:

<http://www.youtube.com/>

Type “Central Area Michigan Works! Consortium” in the search section and all of the videos submitted will be displayed.

WIA Summer Youth May 1, 2009 – July 6, 2009					
	Ionia	Isabella	Gratiot	Montcalm	TOTAL
PLANNED PARTICIPANTS	100	117	116	117	450
Pre-Applications	251	272	163	463	1149
Eligible Applicants	135	112	83	98	428
Youth Placed at Worksites	101	61	62	59	283
Youth Pending Placement	23	8	5	2	38
Eligible Youth No Longer Interested	11	0	0	0	11
Total Eligible Youth Reported as Placed, Pending or Not Interested	135	69	67	61	332
Number of Offenders	20	8	3	16	47
Number of Offenders Placed	16	5	2	0	23
Active Worksites	32	26	23	43	124

Upon the arrival of additional Board members, a quorum was established at 6:09 pm.

APPROVAL OF MEETING MINUTES

MOTION WAS MADE AND SUPPORTED TO APPROVE THE MAY 20, 2009, WIB MEETING MINUTES. Motion carried unanimously.

PUBLIC COMMENT

There was no public comment.

New Board members Dr. Robert Ferrentino, JD (Montcalm Community College – Education Sector) and David Walker (Granco Clark – Ionia County Private Sector) were introduced. Potential Board member Erin Roberts (RAVE – Community Based Organization Sector nominee) was also introduced.

COMMITTEE REPORTS

• **Operations Committee (Dorothy Howard)**

At their meeting on June 17, 2009, the Committee elected Ralph Ward as Vice-Chairman. Contract renewal for the JET and Food Assistance programs was discussed. The current contracts expire on September 30, 2009. A question was raised regarding why there was such a difference between the contractors for cost per entered employment (an explanation was included in the WIB meeting packet). There are two factors that contribute to the difference.

- ✓ The number of participants served by MMI is down considerably in comparison to previous years. The JET program is based on a referral versus recruitment activities. This is a condition that will be discussed with DHS.
- ✓ The amount spent on support services. Because the total number of participants is lower, MMI has had more funding to address barriers to employment.

The cost per entered employment difference between Mid-Michigan Industries and Ionia County Intermediate School District is attributed to a significant increase in Supportive Services during the last program year. Mileage reimbursement for participants has more than doubled during the past year and accounts for nearly half of the total Supportive Services.

MMI addresses barriers to employment early in the participation to assist participants in achieving employment and becoming self-sufficient. Participant mileage was raised from 20 cents to 40 cents per mile, and contributes to the higher cost per participant.

○ **JET and Food Assistance Contract Renewal Recommendation**

Background - The JET program is a partnership between the Michigan Works! Agency (MWA); Michigan Department of Human Services (DHS); the Michigan Department of Energy, Labor, and Economic Growth (MDELEG); and Michigan Rehabilitation Services (MRS). JET connects Michigan's families with the kind of jobs, education, and training opportunities that will help them achieve self-sufficiency and meet the workforce and skills needs of Michigan's businesses.

JET was established as a new way for assisting welfare applicants/recipients and low-wage workers in succeeding in the labor market. The JET program attempts to reinvent Michigan's strategy for addressing poverty. The goal is to help all individuals and families

find the resources they need to overcome obstacles and move up career ladders to self-sustaining lasting employment.

Food Assistance Employment and Training (FAE&T) assists able-bodied adults without dependents (ABAWDs) maintain or regain their food assistance eligibility by participating in a qualifying work program or training activity.

Recommendation

Participants served in the JET and FAE&T programs continue to be a population that requires a connection to the labor market, while being offered educational and training opportunities and job search/job readiness activities to increase the individual's income, therefore reducing or eliminating a family's need for public assistance.

Currently, Mid-Michigan Industries, Inc. and Ionia ISD are under contract to provide services. The original RFP covers the program years through 2010; each contract is for a one-year period with renewal options. There is one renewal option remaining in this RFP cycle.

The Operations Committee is recommending renewal of the contract award to Mid-Michigan Industries and Ionia ISD for a period of October 1, 2009 – September 30, 2010 for the JET and FAE&T programs.

MOTION WAS MADE AND SUPPORTED TO APPROVE THE JET AND FAE&T CONTRACT RENEWALS AS RECOMMENDED. Motion carried with one abstention: Carolyn Bennett.

Staff discussed the WIA Five-Year Plan process and the reductions in funding. The Committee members were asked to complete a survey to help set priorities in the planning process (copies of the Survey results were included in WIB meeting packet).

The Committee reviewed and rated the Montcalm County Learning Lab proposals. Two proposals per funding source were received.

o **Learning Lab Contract Award Recommendation**

Board members received copies of the proposal ratings and each proposal's budget and executive summaries. Based on the ratings, the Committee is recommending an award to GIRESD for October 1, 2009 – September 30, 2010 Learning Lab services. Staff will be working with local Adult Education and the contractors to develop programming into what is needed with the desire to get out of the Adult Education business considering the reduction in CAMWC's funding.

MOTION WAS MADE AND SUPPORTED TO ACCEPT THE OPERATIONS COMMITTEE'S LEARNING LAB CONTRACT AWARD RECOMMENDATION AS PRESENTED (GIRESD). Motion carried unanimously.

The performance/expenditure reports were reviewed. A question regarding cost per entered employment for WIA Adult and Dislocated Worker programs was discussed (an explanation was included in the WIB meeting packet). Overall there were no concerns. The Committee will not meet in August.

- **Outreach Committee (Steve Foster)**

The Committee met on June 17, 2009. The Committee discussed the reductions in WIA funding and the WIB Member Survey the CAMWC staff would like to use to establish its funding priorities (copies of the Survey results were included in WIB meeting packet). Janet will share the survey results and its impacts as development of the Five-Year Plan moves forward.

- **Incumbent Worker and CATA Program and Budget Recommendation**

The Regular Funding Budget for Incumbent Worker Training for PY 09 stimulated discussion amongst the Committee members. In the end, the Committee recommended that the CAMWC staff continue to operate the program as they have in the past.

1. Employer training funds (\$81,551) are initially divided equally amongst the four CAMWC counties with the following exception:

The Committee added the option that, at the discretion of the CAMWC staff, this funding allocation may be adjusted during the year to best utilize the funding in support of projects across the CAMWC area and not necessarily equally by county.

2. Funding appropriation would allow approximately 14 companies up to \$6,000 each.
3. Any special budgeted funding for United Solar would have to come, as previously reported, from Youth funding or perhaps Dislocated Worker funding.
4. Any funding not used within a county by April 1st could be utilized as part of the Central Area Training Alliance Budget *or used to support a company in a County that has utilized all of its funding.*

Incumbent Worker Budget – Regular* (Draft)

Allocation – Draft ¹	\$116,502
Employer Training ²	81,551
Administration (10%)	11,650
Staffing (20%)	23,300
Total ³	\$116,502

*Generally—Propose to operate the program the same as previous years.

¹ This would be a separate allocation from DELEG.

² Employer	\$ 81,551	
Per County Availability ⁴		\$20,388
# of Companies to Receive Services	14	(\$6,000/Project)

³ We have requested a training plan from United Solar. We would propose looking at Youth funding to meet some of United Solar’s training needs.

⁴ Current Policy: Any amount that has not been used within a County by April 1st, funding can be utilized in the Training Alliance budget. **The Operations Committee is recommending an expansion to the funding usage—underutilized funding could be used by other counties after April 1st.**

The Committee heard a report by Phil Wilson discussing the successes of the inaugural Central Area Training Alliance (CATA) program offerings. Phil also shared that, along with the success of the program, they also learned much that will help them going forward. He shared that only 11 companies were served with Incumbent Worker training dollars last plan year while more than 60 companies participated in the CATA program. He feels as more companies become involved, many are learning about Incumbent Worker training program for the first time and the program is expected to grow.

The Committee was very pleased with the results of the CATA program and gave it its full endorsement for the upcoming plan year including support of the proposed budget.

Central Area Training Alliance – Budget Draft

	PY 09 Plan 7/1/09-6/30/10	PY 08 Plan 7/1/08-6/30/09	PY 08 Actual 7/1/08-6/30/09	Difference
WIA ¹	\$105,000	\$100,000		
Employer Training	80,000	61,000	\$42,895	\$18,105
Administration	Charged to the WIA Admin Pool			
Staffing (20%)	20,000	20,000	20,000	0
Registration Management Product	1,000	12,000	12,385	-385
Marketing	4,000	7,000	0	7,000
Total	\$ 105,000	100,000		

¹ With the Work Flex we can utilize up to 10% of the Adult, DW, and/or Youth allocation. We propose to utilize Youth funding.

	Adult	DW	Youth
WIA Draft Allocations	\$1,123,931	\$ 1,024,093	\$1,537,578
Work Flex Allowability	-112,393	-102,409	-153,758
Allocation Subtotal	\$1,011,538	\$921,684	\$1,383,820
	Plan	Plan	Actual
Training Budget	\$80,000	\$61,000	\$42,895
Number of Courses Offered	95	50	60
"Soft" Courses	65	40	44
"Industry-Specific" Courses	30	10	6
Number of Courses Held	--	--	39
Total Training Hours	475	240	322
Cost per Training Hour	\$150	\$200	\$133
Number of Trainees	500	250	531
Number of Companies Represented	100	50	74

Notes: Experience has proven attendance drops off after June 1 (vacations, etc.). Plan on operating the program from September 1, 2009 – May 30, 2010

MOTION WAS MADE AND SUPPORTED TO APPROVE THE INCUMBENT WORKER AND CATA PROGRAM AND THE DRAFT BUDGETS AS RECOMMENDED BY THE OUTREACH COMMITTEE. Motion carried unanimously.

The Committee took a preliminary look at the Occupational Demand List and directed the CAMWC staff to begin its preparation and implementation based on the same process we have been using. The Committee will take a closer look at the listings at their October meeting.

o **High Demand Occupations List Parameters**

Background - Fall 2009, DELEG will release new labor market data forecasting job opportunities through 2016. CAMWC will use the new data to update the demand occupations for committee review and approval. The Outreach Committee has affirmed the use of the following principles to set the demand occupation list with the following consideration. Demand occupations should be limited to the CAMWC region – only the CAMWC forecasting information is used. Access to demand occupations requiring education beyond a bachelor level should be limited – special consideration will be made in

preparing the demand list for committee review.

Principles for Establishing Demand Occupations:

1. Any occupation that has at least one annual opening (growth or replacement) is considered a demand occupation.
2. Occupations that combine several classifications together (noted by the Category Rank, or occupation listed as AO or all others) have been excluded from the evaluation for demand.
3. An occupation having at least one annual average opening in the Total column but Growth and Replacement columns are zero is treated as zero annual average openings. This was due to rounding.

Principles for Establishing Funding Usage:

1. Any occupation requiring training at a B (Bachelor degree) or lower Skill/Training Rating is an allowable funding usage (with the exception of population considerations – i.e. Funeral Directors WIA Youth); and
2. The occupation will generate at least one replacement annual average openings; Funding Usage for OJTs is denoted by a Y; and/or
3. The occupation will generate at least one growth annual average openings; Funding Usage for CRT is denoted by a Y.

Exceptions have been made to the principles for establishing funding usage based on the knowledge of the WIB of specific industry sector needs. In these situations, each occupation was considered and a determination made for each occupation and not for the entire sector (i.e. Health occupations).

Additional Policy - An occupation not currently identified as in-demand would be considered in-demand if a customer could document three current job vacancies. Current is defined as within the past 30 days. Job vacancies may be postings on the internet, newspaper, trade magazine, or letters from an authorized representative of a company. An individual would have to provide the original documentation to the contractor staff for demand occupation consideration. Contractor staff would have the authority to determine the occupation in-demand. Determinations for occupations in-demand under this provision are determined on an individual customer basis and are not transferable across the customer base. All documentation must be maintained in the customer's file.

o **WIB Membership**

In response to the resignation of Sheral Simon, Montcalm County Private Sector member, the Committee has referred the name of Mary Petersen of Chemical Bank, Stanton, for appointment to the WIB as Sheral's replacement.

The Committee will not meet in August.

- **EAG Committee (Dennis Dunlap)**

The EAG met on May 20, 2009. There was discussion on the Green Today Conference and Green Schools. The group heard a Perkins Grant update and had a short presentation from Ken Gothman on the success of the Counselor Academy. Everyone present supported working on Math and Language Arts performance standards and to continue working with the emphasis on outreach with the middle school, Educational Development Plans (EDP's), and non-traditional careers.

The group also heard a presentation on the NCRC, including how to access the website (www.michiganncrc.org) to gain useful information for students and instructors. It was noted that Michigan is the third in the US for NCRC certificates.

- **Keep Learning . . . Our Future Depends On It**

Carolyn Bennett gave an update on the initiative. The group has developed a first draft of the plan that is available for viewing by accessing the Keep Learning Facebook site (<http://www.facebook.com/group.php?gid=120113460506&ref=search&sid=1623055167.2846064269..1>). Plans are to launch the initiative by the first of the year. It was noted that Chelsey Foster had been highly involved with the project; however, he has recently changed employment.

WIB MEMBER NOMINATIONS

Mary Peterson, Business Development Officer – Chemical Bank, Stanton, is being recommended by the Outreach Committee for appointment to the WIB as a Private Sector member (replacing Sheral Simon).

MOTION WAS MADE AND SUPPORTED TO RECOMMEND TO THE CAMWC BOARD OF DIRECTORS THE APPOINTMENT OF MARY PETERSON TO THE WIB. Motion carried unanimously.

The RAVE Board of Directors has requested that Erin Roberts, RAVE Executive Director, be appointed to the WIB as a replacement for Glenn Page, who formerly represented RAVE on the WIB.

MOTION WAS MADE AND SUPPORTED TO RECOMMEND TO THE CAMWC BOARD OF DIRECTORS THE APPOINTMENT OF ERIN ROBERTS TO THE WIB. Motion carried unanimously.

FIVE-YEAR PLAN MODIFICATION (#16)

A Public Hearing on the plan modification was opened. Board members received copies of the plan modification in their agenda packets. It was noted that the modification was currently posted on the CAMWC website and available for public comment during the period June 19 through July 18, 2009. There was no public comment on the plan modification during the meeting.

PLAN APPROVAL/MODIFICATIONS

- **FY 09 Service Center Operations Plan**

Period: July 1, 2009 - June 30, 2010

Allocation:

\$90,900 (previous allocation - \$91,006)

- 42,723 (1st Qtr Allocation)
- 48,177 (Remaining Balance Allocation)

Purpose of Plan:

- Service Center Operation funds may be used in support of all activities to improve customer service, inform and educate the public about the service centers, and upgrade facilities.
- Funding may not be utilized to purchase or maintain participant reporting systems or job matching systems that duplicate those provided by the state.
- BWP will work with the MWAs to explore options to increase efficiency and expand the capacity of the statewide system to meet local program operational needs.

- **WIA Youth Statewide for High Concentrations of Eligible Youth**

Period: July 1, 2009 - June 30, 2010

Allocation:

\$13,014 (Allocation for PY 08 - \$17,352)

Purpose of Funding/Plan:

- Additional WIA Youth funding allocation to qualified MWAs to serve high concentrations of youth. Those agencies selected to receive funding were determined by evaluating the percentage of low-income youth in the MWA as compared to the total population of youth in the area.
- Serves youth who are 14 – 21 and economically disadvantaged.
- Statewide youth funding utilizes the same authorized youth services, participant eligibility, and programs.

- **Capacity Building and Professional Development Plan**

Program Year: July 1, 2009 - June 30, 2010

Allocation:

\$24,000 (total)

- 11,280 (1st Quarter)
- 12,720 (Remaining Balance Allocation)

Purpose of Funding/Plan:

- To be used in support of local Capacity Building and Professional Development.
- Will be utilized for, but not limited to, increased proficiency in meeting WIA performance measures, meeting local program goals, and ongoing system development.
- Administrative funding is limited to a maximum of two percent of allocated funding.

Provider: CAMWC will purchase capacity building and professional development services from the Michigan Works! Association.

- \$11,053 (1st Quarter Fee)
- \$12,467 (Remaining Balance Fee)

• **National Career Readiness Certificate Plan – PY 2009**

Program Year: July 1, 2009 through June 30, 2010

Allocation:

\$87,787

- WIA Statewide Activities - \$28,042
- Wagner Peyser - \$11,947
- Wagner Peyser ARRA – 47,798

Purpose of Plan:

- During PY 09, MWAs are required to provide the three core assessments to participants who are receiving services through existing funding streams.
- MWAs are encouraged to provide WorkKeys assessments to members of the general public as resources allow.
- In cases where participants are deemed to not have the skills necessary to successfully earn a MI NCRC, there must be clear and objective evidence to justify the use of alternative worker skills assessment strategies and tools.
- MWAs must include basic information regarding WorkKeys and the MI NCRC during NWLB orientations. Areas that must be addressed in the orientation include:
 - The value of the MI NCRC, as described in the background of this policy and outlined in the employer engagement and outreach tools attached to this policy issuance;
 - The process required to obtain a MI NCRC, including a description of the three WorkKeys assessments and the scores required to receive a certificate;
 - Information about remediation, as appropriate; and
 - Information on *Employability Skills Training* and the *Employability Skills Completion of Training Certificate*.
- If an individual fails to earn at least a Bronze level certificate and wishes to re-take any of the three core assessments or wishes to improve any of their scores, locally designed remediation shall be made available.
- MWAs must offer to all participants the three core WorkKeys assessments *Employability Skills Training*, which align with the employability skill standards.

- Individuals, who complete employability skills training that complies with state standards, will receive a completion of training certificate from the MWA in addition to the MINCRC.
- Employability Skill Standards training must include instruction on the following topics:
 - Critical Thinking/Problem Solving; Oral Communications; Written Communications; Teamwork/Collaboration; Manage Conflict/Negotiation Skills; Information Technology Applications; Professionalism/Work Ethic; Diversity; Creativity/Innovation; Lifelong Learning/Self Direction; Ethics/Social Responsibility; and Customer Service.
- All full service centers must provide the three core WorkKeys assessments.
- Each MWA is responsible for creating and maintaining relationships with local employers, and other relevant partners for the purpose of marketing to and educating employers about the benefits of the MI NCRC.
- WIA and Wagner Peyser funding is provided to support:
 - Administration of the assessments, purchasing of the assessment and certificates, employability skills development and administration, and public awareness and outreach.

Local Plan/Impact:

- There are three funding sources to support this directive. This will triple the allocating and reporting workload and the contracting and contract management workload.
- CAMWC must submit an outline of the Employability Skills Training within 60 days.
- Cost per participant will be \$20 not including staff costs: \$5 per WorkKeys assessment and \$5 for the NCRC certification. Scenario: As of May 31, there were 8,124 individuals on the CAMWC caseload. Assuming 50% would prescreen above a bronze level - \$81,240 would be needed to assess the current caseload.

• **Wagner Peyser Employment Services Plan – PY 2009**

Program Year: July 1, 2009 - June 30, 2010

Allocation:

\$369,328 (\$388,615 - PY 08 allocation)

Purpose of Plan:

- To incorporate a new set of assurances and the State of Michigan's NWLB initiative.
- All other factors of the prior approved plan remain intact.

Local Plan/Impact:

- There are no changes at the local level due to this plan modification.
- Approved plan is required for the allocation to come to the local area.
- The plan allows for all legislated allowable services.

- **Five-Year Plan Modification (#16)**

Period: July 1, 2000 - June 30, 2005 with extensions through June 30, 2010

Purpose of Plan:

The WIA Comprehensive 5-Year Plan sets forth a number of fundamental principles to the operation of WIA services over the life of the legislation including:

- Labor Market Analysis
- High Demand Occupations
- Michigan Works! Service Centers
- Local Performance Measures
- Adult and Dislocated Worker Employment and Training Activities
- Individual Training Account (ITA) Policies
- Support Service Policy
- Use Of WIA Funding For Incumbent Workers
- Transfer Authority Between Adult And Dislocated Worker Funding
- American Reinvestment And Recovery Act Funding

Plan Modification:

- Incumbent Worker - Authorizes up to 10% of WIA Adult, Dislocated Worker, and Youth funding to be used for Incumbent Worker. *Recent DOL/DELEG policy indicates funding can only be taken from Dislocated Worker – CAMWC is evaluating impact.*
- Transfer - Authorizes up to 100% transfer between WIA Adult and Dislocated Worker (legislation allows for 30%). *Recent DOL/DELEG policy indicates a 50% transfer maximum between WIA Adult and Dislocated Worker. CAMWC would like authority to transfer up to the maximum.*
- ARRA - Adult and Dislocated Worker – establishes a minimum service threshold (no less than 85% of the PY 09 number served).
- Performance Measures - Acknowledges receipt of the PY 09 performance measures.
- Priority for Services - Sets the priority for services in the event there is insufficient WIA Adult funding.
- Summer Youth - Describes the 2009 Summer Youth program.
 - Establishes a threshold that 90% of the funding will be spent before September 30, 2009.
 - Allows for an extended summer program for older youth out of school.

MOTION WAS MADE AND SUPPORTED TO APPROVE THE PLANS AND PLAN MODIFICATION AS PRESENTED. Motion carried unanimously.

PRELIMINARY UPDATED JET FUNDING FORMULA FACTORS

Funding Parameters:

- 75% based on FIP cases October 08 to September 09
- 25% based on participants served in most current program year

FIP cases October 2008 -September 2009					
	Total FIP Caseload (10/08-4/09 actual)	Total FIP Caseload (5/09-9/09) Projected	Total	% of Total	FY 09
Gratiot	1340	957	2297	22.10%	23.65%
Isabella	1421	1015	2436	23.44%	27.43%
Montcalm	1641	1172	2813	27.07%	28.34%
Ionia	1661	1186	2847	27.40%	20.58%
Total			10394	100.00%	

WF Participants Served 10/1/08-9/30/09					
	Actual JET Participation (10/08 - 5/09)	Projected JET Participation (5/09 - 9/09)	Total	% of Total	FY 09
Gratiot	971	555	1526	20.56%	22.83%
Isabella	1260	720	1980	26.68%	31.09%
Montcalm	1209	691	1900	25.60%	27.49%
Ionia	1283	733	2016	27.16%	18.59%
Total			7422	100.00%	

MOTION WAS MADE AND SUPPORTED TO APPROVE THE PRELIMINARY UPDATED FUNDING FORMULA FACTORS FOR FY 2010. Motion carried unanimously.

ESTABLISH WIB MEETING CALENDAR

MOTION WAS MADE AND SUPPORTED TO CONTINUE THE CURRENT WIB MEETING SCHEDULE (3RD WEDNESDAY OF THE ODD MONTHS – 5:30 PM – MAXFIELD’S RESTAURANT). Motion carried unanimously.

- Wednesday, July 16, 2009**
- Wednesday, September 16, 2009**
- Wednesday, November 18, 2009**
- Wednesday, January 20, 2010**
- Wednesday, March 17, 2010**
- Wednesday, May 19, 2010**

ADMINISTRATOR'S REPORT

- Mr. Van Nieuwenhuyzen reported that most of Michigan's state government employees will have six unpaid furlough days this summer. The ARRA has created the opposite impact on other agencies such as EightCAP, Inc.
- The State is trying to keep the NWLB initiative alive. This initiative has had no funding stream from the beginning.
- At the Federal level, reauthorization of the Workforce Investment Act has taken on a higher profile.
- Obama is talking about enhancing and increasing funding for community colleges.
- New staff member Shelly Keene, Employment & Training Program Coordinator, was introduced.
- Board members received copies of a Central Area Training Alliance marketing piece for their information.

MEMBER ROUNDTABLE

Board members shared information and happenings from their local areas.

OTHER BUSINESS

- **Michigan Works! for People Conference (September 13-15, 2009, at the Soaring Eagle Resort and Casino in Mt. Pleasant)** – It was noted that the early bird deadline for conference registration was extended. Interested Board members were asked to contact Jan Lacy as soon as possible.

ADJOURNMENT

The meeting adjourned by consensus at 7:23 pm.