

**CAMWC OPERATIONS COMMITTEE**

**June 18, 2008**

**Maxfield's Inn, Edmore**

**Members Present:** Dale Howard, Dorothy Howard, Ralph Ward, Leonard Meisel, George Yost, Phil Larson, and Glenn Page

**Members Absent:** Diane Smith

**Staff/Guests Present:** Diane Hazlewood, Diana Jones, Janet Bloomfield, Tom Batchelder, and Phil Wilson

**Meeting Summary**

With a quorum present, Dorothy Howard called the meeting to order at 8:33 a.m.

**Review/Approval of Minutes from the February 20, 2008, and May 21, 2008, Meetings**

***MOTION WAS MADE AND SUPPORTED TO APPROVE THE FEBRUARY 20, 2008, AND MAY 21, 2008, MINUTES. Motion carried unanimously.***

**Public Comment**

There was no public comment.

**Incumbent Worker Program Design**

Bloomfield discussed the current Incumbent Worker program design and a proposal to enhance the program. Phil Wilson discussed the proposed Training Alliance that would utilize WIA formula funding. The Training Alliance proposal would expand the current program and touch more employers. The Committee discussed the proposal at length and requested the staff to prepare a detailed program description.

***MOTION WAS MADE AND SUPPORTED TO RECOMMEND TO THE WIB APPROVAL OF AN EXPANDED INCUMBENT WORKER PROGRAM DESIGN. Motion carried unanimously.***

**Performance Reports**

Bloomfield discussed the performance report and indicated there were no specific financial or performance issues with the current contractors. However, she did point out the Youth program expenditures. CAMWC has received a significant increase in WIA Youth funding for PY 08, and staff are looking at other program ideas for the use of some of that funding. There was discussion about targeting 17-18 year olds that are in the foster child program and putting together targeted programming for them. CAMWC does not serve 14-15 year olds because of the performance standards.

## **Contract Renewal Review**

The contract for Gratiot-Isabella RESD for the Montcalm County Education Services Lab program expires September 30, 2008. The contract allows for a renewal if expenditures and performance have been acceptable. Hazlewood reviewed the financial and performance data. Everything was found to be in order. The staff recommendation is to renew the contract for one year—October 1, 2008 to September 30, 2009.

***MOTION WAS MADE AND SUPPORTED TO RECOMMEND TO THE WIB RENEWAL OF THE MONTCALM COUNTY EDUCATION SERVICES PROGRAM CONTRACT WITH GRATIOT-ISABELLA RESD FOR THE FISCAL YEAR 2009 (OCTOBER 1, 2008 – SEPTEMBER 30, 2009.)*** **Motion carried unanimously.**

The contracts for Ionia ISD and Mid Michigan Industries for the JET and Food Assistance program expire September 30, 2008. The contracts allow for a renewal if expenditures and performance have been acceptable. Jones reviewed the financial and performance data. Everything was found to be in order. The staff recommendation is to renew the contracts for one year—October 1, 2008 to September 30, 2009.

***MOTION WAS MADE AND SUPPORTED TO RECOMMEND TO THE WIB RENEWAL OF THE JET AND FOOD ASSISTANCE CONTRACTS WITH IONIA COUNTY ISD AND MID MICHIGAN INDUSTRIES, INC. FOR FISCAL YEAR 2009 (OCTOBER 1, 2008 TO SEPTEMBER 30, 2009).*** **Motion carried unanimously.**

## **Other Business**

- **Michigan Works! for People Conference** – The conference is in September and will be held in Detroit. WIB members that are interested in attending should inform staff no later than the July Board meeting.
- **No August Committee Meeting** – As of this meeting, an August Committee meeting is not being scheduled.
- **WIB Meeting** – The next WIB meeting is July 16, 2008 at 5:30 p.m.
- **Support Services** – Bloomfield explained that DLEG had released a draft policy increasing the mileage support from 20¢ to 40¢ per mile. However, the policy only applies to the current year. CAMWC's support is aligned across all programs, but because this may be a temporary increase, Bloomfield is recommending a “wait-and-see” approach before aligning the increase across programs. This subject will be revisited in October.

## **Adjournment**

The meeting was adjourned by consensus at 10:15 a.m.