

CAMWC OPERATIONS COMMITTEE

June 17, 2009

Maxfield's Inn, Edmore

Members Present: George Yost, Dorothy Howard, Ralph Ward, Terry Baker, and Steve Yager

Members Absent: Diane Smith, Terri Romel, and Carolyn Newell

Staff/Guests Present: Diane Hazlewood, Kimberly Becker, Janet Bloomfield, Phil Wilson, Mark Knowles, and Tom Batchelder

Meeting Summary

The meeting was called to order at 8:35 am by Dorothy Howard, Chairperson.

Review/Approval of the February 18, 2009, and April 15, 2009, Meeting Minutes

MOTION WAS MADE AND SUPPORTED TO APPROVE THE FEBRUARY 18, 2009, AND APRIL 15, 2009, MEETING MINUTES WITH A CORRECTION TO THE APRIL 15th MINUTES (UNDER CONTRACT RENEWAL RECOMMENDATIONS – CHANGE JUNE 30, 1020 TO JUNE 30, 2010). Motion carried unanimously.

Public Comment

There was no public comment.

Vice Chairperson Election

MOTION WAS MADE AND SUPPORTED TO ELECT RALPH WARD AS VICE CHAIRPERSON OF THE OPERATIONS COMMITTEE. Motion carried unanimously.

Contract Renewal Recommendations

The staff made a recommendation that the contracts for Ionia ISD and MMI be renewed for an additional year for the period of October 1, 2009 – September 30, 2010. Members reviewed the current contractor reports. A question was asked about the difference between the cost per participant between the contractors. It was explained both service levels such as support services and the number of clients impact the cost per participant – an analysis will be completed and reported back to the WIB.

MOTION WAS MADE AND SUPPORTED TO RECOMMEND TO THE WIB THAT CONTRACTS SHOULD BE RENEWED FOR IONIA ISD AND MMI, INC. FOR THE JET AND FAE&T PROGRAMS FOR THE PERIOD OCTOBER 1, 2009 – SEPTEMBER 30, 2010. Motion carried unanimously.

WIA Five Year Plan Overview

Bloomfield explained the Five Year Plan and the current planning process that the staff are involved in. Due to the reduction in WIA funding and the infusion of ARRA funding, Bloomfield requested input from Board members regarding the priority and how funds should be used. It was suggested members should indicate on a scale of 1 – 3 their priority for each item. The surveys were collected and will be tallied. The information will be shared at the July WIB meeting.

Learning Lab Proposal Review

Bloomfield discussed the parameters of the RFP for the Learning Lab. It is recommended that the learning lab be dissolved during this upcoming year. An analysis will be done regarding the ability of Adult Education to address the basic skills and literacy needs of our clients.

Members reviewed and rated the proposals.

MOTION WAS MADE AND SUPPORTED TO RECOMMEND TO THE WIB THAT GIRESD IS AWARDED A CONTRACT FOR THE LEARNING LAB SERVICES IN MONTCALM COUNTY. THE CONTRACT WILL BE FOR THE PERIOD OCTOBER 1, 2009 – SEPTEMBER 30, 2010. Motion carried unanimously.

Expenditure/Performance Report

Kimberly Becker distributed a corrected page for the JET program. A question was asked about the cost per participant—why is there such a huge difference between the contractors? Hazlewood answered with a couple of explanations: the length of training for individuals has been increasing and the economic state—there are no jobs for people to move into.

Other Business

WIB Meeting – The next WIB meeting is July 15, 2009, at 5:30 pm at Maxfield's Restaurant.

Committee meetings will not be held in August. Bloomfield shared information on the Michigan Works! Conference. Early bird registration ends July 6th.

Adjournment

The meeting was adjourned at 10:10 a.m.